

# **Lutherwood**

Financial Statements  
**March 31, 2022**



## Independent auditor's report

To the Board of Governors of Lutherwood

---

### Our opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Lutherwood (the Organization) as at March 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### What we have audited

The Organization's financial statements comprise:

- the statement of financial position as at March 31, 2022;
- the statement of changes in net assets for the year then ended;
- the statement of operations for the year then ended;
- the statement of cash flows for the year then ended; and
- the notes to the financial statements, which include significant accounting policies and other explanatory information.

---

### Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence

We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

---

### Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal

PricewaterhouseCoopers LLP  
95 King Street South, Suite 201, Waterloo, Ontario, Canada N2J 5A2  
T: +1 519 570 5700, F: +1 519 570 5730



control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

---

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*PricewaterhouseCoopers LLP*

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Ontario  
June 20, 2022

**Lutherwood**

## Statement of Financial Position

As at March 31, 2022

|   | 2022<br>\$        | 2021<br>\$        |
|---|-------------------|-------------------|
| <b>Assets</b> (note 12)   |                   |                   |
| <b>Current assets</b>   |                   |                   |
| Cash and cash equivalents   | 4,979,600         | 6,371,076         |
| Short-term investments  | -                 | 705,000           |
| Accounts receivable (note 9)  | 2,337,842         | 1,846,989         |
| Inventory   | 125,749           | 104,947           |
| Loan receivable from Lutherwood Child and Family Foundation (note 9)        | 17,150            | 16,478            |
| Prepaid expenses  | 409,012           | 372,446           |
|   | <u>7,869,353</u>  | <u>9,416,936</u>  |
| <b>Loan receivable from Lutherwood Child and Family Foundation</b> (note 9) | 1,462,613         | 1,479,763         |
| <b>Long-term investment</b>   | 752,105           | -                 |
| <b>Property, plant and equipment</b> (note 3)                               | <u>1,350,558</u>  | <u>1,255,690</u>  |
|   | <u>11,434,629</u> | <u>12,152,389</u> |
| <b>Liabilities</b>  |                   |                   |
| <b>Current liabilities</b>  |                   |                   |
| Accounts payable and accrued liabilities (notes 7 and 9)                    | 4,050,131         | 4,291,261         |
| Deferred revenue (note 4)   | 3,043,198         | 3,507,735         |
| Long-term debt – current portion (note 5)                                   | 12,486            | 37,339            |
|   | <u>7,105,815</u>  | <u>7,836,335</u>  |
| <b>Long-term debt</b> (note 5)  | 8,107             | 20,593            |
| <b>Deferred contributions</b> (note 6)                                      | <u>950,148</u>    | <u>842,026</u>    |
|   | <u>8,064,070</u>  | <u>8,698,954</u>  |
| <b>Net assets</b>   |                   |                   |
| Net assets invested in property, plant and equipment                        | 362,809           | 349,671           |
| Net assets internally restricted  | 178,517           | 302,870           |
| Unrestricted net assets   | <u>2,829,233</u>  | <u>2,800,894</u>  |
|   | <u>3,370,559</u>  | <u>3,453,435</u>  |
|   | <u>11,434,629</u> | <u>12,152,389</u> |

Commitments (note 8)

**Approved by the Board of Governors**

DocuSigned by:

Richard Steinmann

Governor

D95DCC6A85A64F7...

DocuSigned by:

Lonnie Colter

Governor

4A316F9ECE9E4CF...

The accompanying notes are an integral part of these financial statements.

## Lutherwood

### Statement of Changes in Net Assets

For the year ended March 31, 2022

|  | Invested in<br>property,<br>plant and<br>equipment<br>\$ | Internally<br>restricted<br>\$ | Unrestricted<br>\$ | Total<br>\$ |
|--|--|--------------------------------|--------------------|-------------|
| <b>Fund balances – March 31, 2020</b>                              | 402,268  | 417,764                        | 2,525,053          | 3,345,085   |
| Excess of revenues over expenses (expenses over revenues)          | (178,252)  | (114,894)                      | 401,496            | 108,350     |
| Investment in property, plant and equipment                        | 538,433  | -                              | (538,433)          | -           |
| Deferred contributions   | (348,018)  | -                              | 348,018            | -           |
| Repayment of long-term debt  | 36,943   | -                              | (36,943)           | -           |
| Change in working capital related to property, plant and equipment | (101,703)  | -                              | 101,703            | -           |
| <b>Fund balances – March 31, 2021</b>                              | 349,671  | 302,870                        | 2,800,894          | 3,453,435   |
| Excess of (expenses over revenues) revenues over expenses          | (188,735)  | (124,353)                      | 230,212            | (82,876)    |
| Investment in property, plant and equipment                        | 411,600  | -                              | (411,600)          | -           |
| Deferred contributions   | (236,119)  | -                              | 236,119            | -           |
| Repayment of long-term debt  | 37,339   | -                              | (37,339)           | -           |
| Change in working capital related to property, plant and equipment | (10,947)   | -                              | 10,947             | -           |
| <b>Fund balances – March 31, 2022</b>                              | 362,809  | 178,517                        | 2,829,233          | 3,370,559   |

The accompanying notes are an integral part of these financial statements.

# Lutherwood

## Statement of Operations

For the year ended March 31, 2022

|  | 2022<br>\$      | 2021<br>\$     |
|--|-----------------|----------------|
| <b>Revenues</b>  |                 |                |
| Ministry of Health, Children and Youth Mental Health             | 7,836,544       | 7,126,949      |
| Ministry of Children Community and Social Services               | 2,140,528       | 2,903,523      |
| Ministry of Seniors and Accessibility                            | -               | 308,012        |
| Ministry of Labour, Training and Skills Development              | 4,308,913       | 4,040,742      |
| Service Canada   | 352,693         | 63,032         |
| Regional Municipality of Waterloo                                | 6,242,148       | 5,265,984      |
| Ministry of Health and Long-term Care                            | 1,346,298       | 1,346,298      |
| Ministry of the Attorney General                                 | 337,755         | 402,235        |
| Immigration, Refugees and Citizenship                            | 544,653         | 375,000        |
| Seniors' Services  | 9,180,606       | 8,724,002      |
| Lutherwood Child and Family Foundation (note 4)                  | 2,081,510       | 2,013,242      |
| Fee for service  | 1,683,865       | 1,772,199      |
| Amortization of deferred contributions (note 6)                  | 127,997         | 70,651         |
| Unrealized gain  | 2,465           | -              |
| Miscellaneous  | 110,558         | 121,905        |
|  | 36,296,533      | 34,533,774     |
| <b>Expenses</b>  |                 |                |
| Salaries and benefits  | 23,610,340      | 22,259,533     |
| Cost of goods and services                                       | 531,511         | 515,902        |
| Participant costs  | 1,714,362       | 1,218,580      |
| Travel   | 57,989          | 42,082         |
| Staff development  | 121,020         | 156,683        |
| Building occupancy   | 4,134,657       | 4,025,922      |
| Purchased services   | 1,737,357       | 1,404,105      |
| Program expenses   | 2,575,068       | 2,149,942      |
| Professional services  | 247,922         | 219,840        |
| Advertising and promotion  | 91,672          | 69,691         |
| Office expenses  | 766,390         | 546,253        |
| COVID-19 expenditures  | 346,955         | 1,556,136      |
| Interest   | 2,587           | 11,852         |
| Amortization of property, plant and equipment (note 3)           | 316,732         | 248,903        |
| Contribution expense (note 9)                                    | 124,847         | -              |
|  | 36,379,409      | 34,425,424     |
| <b>Excess of (expenses over revenues) revenues over expenses</b> | <b>(82,876)</b> | <b>108,350</b> |

The accompanying notes are an integral part of these financial statements.

# Lutherwood

## Statement of Cash Flows

For the year ended March 31, 2022

|   | 2022<br>\$  | 2021<br>\$ |
|---|-------------|------------|
| <b>Cash and cash equivalents provided by (used in)</b>                          |             |            |
| <b>Operating activities</b>   |             |            |
| Excess of (expenses over revenues) revenues over expenses                       | (82,876)    | 108,350    |
| Amortization of property, plant and equipment                                   | 316,732     | 248,903    |
| Amortization of deferred contributions related to property, plant and equipment | (127,997)   | (70,651)   |
|   | 105,859     | 286,602    |
| Net change in non-cash working capital  | (1,386,635) | 2,927,906  |
|   | (1,280,776) | 3,214,508  |
| <b>Investing activities</b>   |             |            |
| Purchases of property, plant and equipment                                      | (278,853)   | (416,633)  |
| Redemption of short-term investments  | 705,000     | 1,033,848  |
| Purchase of long-term investments   | (752,105)   | -          |
| Loan receivable from Lutherwood Child and Family Foundation                     | 16,478      | 15,833     |
|   | (309,480)   | 633,048    |
| <b>Financing activities</b>   |             |            |
| Repayment of long-term debt   | (37,339)    | (36,943)   |
| Deferred contributions received   | 236,119     | 348,018    |
|   | 198,780     | 311,075    |
| <b>(Decrease) increase in cash and cash equivalents</b>                         | (1,391,476) | 4,158,631  |
| <b>Cash and cash equivalents – Beginning of year</b>                            | 6,371,076   | 2,212,445  |
| <b>Cash and cash equivalents – End of year</b>                                  | 4,979,600   | 6,371,076  |
| <b>Supplemental disclosure</b>  |             |            |
| Interest paid   | 2,587       | 11,852     |

The accompanying notes are an integral part of these financial statements.



# Lutherwood

## Notes to Financial Statements

March 31, 2022

---

### 1 Purpose of the Organization

Lutherwood (the Organization) was founded in the Christian community to inspire hope and strengthen lives by offering high quality mental health, employment and housing services.

The Organization is incorporated without share capital under the Laws of Ontario, as a not-for-profit organization, and is a registered charity under the Income Tax Act (Canada).

### 2 Basis of accounting

#### Accounting principles

The Organization prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

The Organization follows the deferral method of accounting for contributions towards property, plant and equipment.

#### Fund accounting

The internally restricted fund represents monies set aside to provide innovation, flexibility and stability in service delivery, both currently and in the future. In addition, this fund is to ensure the retention of highly skilled staff, to supplement employee benefit costs, to provide assistance with renovation costs of agency facilities, to assist in the replacement of equipment required in the delivery of service to clients and for other purposes as determined from time to time by the Board of Governors.

#### Restricted funds

Externally restricted funds include a mortgage escrow account with First National Bank of \$nil (2021 – \$nil). The balance of the mortgage escrow account was transferred to Lutherwood Child and Family Foundation (the Foundation) to accompany the asset transfer noted in note 9.

Internally restricted funds include the following amounts:

- Employee welfare reserve of \$165,144 (2021 – \$165,144); and
- General capital reserve of \$13,373 (2021 – \$137,726).

# Lutherwood

## Notes to Financial Statements

March 31, 2022

---

### Revenue recognition

Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collectibility is reasonably assured.

The Organization recognizes revenue when it is realized or realizable and earned. The Organization considers revenue realized or realizable and earned when it has persuasive evidence of an arrangement, the product has been delivered or the services have been provided to the customer, the sales price is fixed or determinable and collectibility is reasonably assured.

### Donated goods and services

Donated goods are recorded as in-kind revenue in the financial statements as the fair market value or the gift received. Donated volunteer time and labour is not recognized in the financial statements because of the difficulty in determining the fair market value.

### Cash and cash equivalents

Cash and cash equivalents include membership shares with Kindred Credit Union of \$nil (2021 – \$78,371).

### Long-term investments

Investment portfolio managed by RaeLipskie Partnership with National Bank Independent Network being the custodian of the assets of \$752,105 (2021 – \$nil).

### Property, plant and equipment

Purchased property, plant and equipment are recorded at cost. Contributed property, plant and equipment are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

|                         |               |
|-------------------------|---------------|
| Building improvements   | 10 – 20 years |
| Equipment and furniture | 3 – 10 years  |
| Pavement                | 20 years      |
| Leasehold improvements  | 5 years       |
| Automotive equipment    | 5 years       |

The Organization does not take amortization on its fine art collection.

A policy has been adopted whereby costs and accumulated amortization relating to assets no longer in use and equipment completely written off will be removed from the accounting records.

# **Lutherwood**

## **Notes to Financial Statements**

**March 31, 2022**

---

### **Measurement uncertainty**

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from these estimates.

### **Financial instruments**

The Organization's financial instruments consist of cash and cash equivalents, short-term investments, accounts receivable, loan receivable from the Foundation, long-term investment, accounts payable and long-term debt.

The Organization records its financial instruments initially at fair value and subsequently they are recorded at amortized cost.

The aggregate amount of financial instruments recorded at amortized cost is an asset of \$5,478,786 (2021 – \$6,081,288).

Financial assets are tested for impairment at the end of each reporting period where there are indications that the assets may be impaired. Any excess of the carrying amount of the financial assets over the recoverable amount is recorded as an impairment charge. A previously recognized impairment charge may be reversed in future periods.

### **Significant event**

On March 11, 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) a pandemic. The continued spread of COVID-19, or any similar outbreaks in the future, may adversely impact local, regional, national and global economies. The extent to which COVID-19 impacts the Organization's operating results is dependent on the breadth and duration of the pandemic and could be affected by other factors that management is not currently able to predict. The Organization receives significant funding from provincial and federal ministries, for which to date the funders have confirmed funding moving forward and have allowed some flexibility in the costs incurred, targets to be maintained and traditional reporting deadlines. Other potential impacts include, but are not limited to, additional costs for responding to COVID-19 including personal protective equipment required to facilitate the programs and services the Organization provides, potential shortages of personnel and additional program costs to serve clients virtually. In addition to this, there are potential impacts to the seniors population and occupancy rates, which would have a potential impact on the senior services revenues earned by the Organization. Management believes the Organization is taking appropriate actions to respond to the pandemic; however, the full impact is unknown and cannot be reasonably estimated at the date the financial statements were available for issuance.

# Lutherwood

## Notes to Financial Statements

March 31, 2022

### 3 Property, plant and equipment

|                         | <b>2022</b>      |                    |                  |
|-------------------------|------------------|--------------------|------------------|
|                         | <b>Cost</b>      | <b>Accumulated</b> | <b>Net</b>       |
|                         | \$               | amortization       | \$               |
|                         |                  | \$                 | \$               |
| Building improvements   | 851,421          | 146,441            | 704,980          |
| Equipment and furniture | 2,324,993        | 1,804,200          | 520,793          |
| Pavement                | 38,984           | 10,624             | 28,360           |
| Leasehold improvements  | 900,022          | 864,972            | 35,050           |
| Automotive equipment    | 49,210           | 49,210             | -                |
| Fine art                | 61,375           | -                  | 61,375           |
|                         | <b>4,226,005</b> | <b>2,875,447</b>   | <b>1,350,558</b> |
|                         |                  |                    |                  |
|                         | <b>2021</b>      |                    |                  |
|                         | <b>Cost</b>      | <b>Accumulated</b> | <b>Net</b>       |
|                         | \$               | amortization       | \$               |
|                         |                  | \$                 | \$               |
| Building improvements   | 673,343          | 92,870             | 580,473          |
| Equipment and furniture | 2,143,906        | 1,557,445          | 586,461          |
| Pavement                | 19,339           | 10,026             | 9,313            |
| Leasehold improvements  | 874,757          | 856,874            | 17,883           |
| Automotive equipment    | 49,210           | 49,025             | 185              |
| Fine art                | 61,375           | -                  | 61,375           |
|                         | <b>3,821,930</b> | <b>2,566,240</b>   | <b>1,255,690</b> |

The Organization has recorded amortization expense of \$316,732 (2021 – \$248,903). The Organization has \$132,747 (2021 – \$121,800) in accounts payable relating to purchase of property, plant and equipment.

### 4 Deferred revenue

Deferred revenue includes year-to-date unspent or carry forward funding from the following resources:

|  | <b>2022</b>      | <b>2021</b>      |
|--|------------------|------------------|
|  | \$               | \$               |
| Sunshine resident deposits                           | 787,890          | 714,649          |
| Directed donations and grants                        | 1,133,793        | 935,725          |
| Region of Waterloo                                   | 1,043,548        | 1,301,685        |
| Service Canada                                       | 49,242           | 352,823          |
| Ministry of Health, Children and Youth Mental Health | -                | 155,825          |
| Other  | 28,725           | 47,028           |
|  | <b>3,043,198</b> | <b>3,507,735</b> |

# Lutherwood

## Notes to Financial Statements

March 31, 2022

### 5 Long-term debt

|   | 2022<br>\$    | 2021<br>\$    |
|---|---------------|---------------|
| Unsecured promissory note in favour of the Foundation due December 1, 2021, interest calculated at 4%, monthly payments of \$368 including principal and interest | -             | 3,260         |
| Unsecured promissory note in favour of the Foundation due December 1, 2023, interest calculated at 4%, monthly payments of \$916 including principal and interest | 18,545        | 28,574        |
| Unsecured promissory note in favour of the Foundation due April 1, 2022, interest calculated at 4%, monthly payments of \$2,055 including principal and interest  | 2,048         | 26,098        |
|   | <u>20,593</u> | <u>57,932</u> |
| Less: Current portion   | 12,486        | 37,339        |
|   | <u>8,107</u>  | <u>20,593</u> |

### 6 Deferred contributions related to property, plant and equipment

Deferred contributions related to property, plant and equipment fund include the unamortized portions of contributed property, plant and equipment and restricted contributions with which the Organization's property, plant and equipment were originally purchased.

The changes for the year in the deferred contributions balance are as follows:

|   | 2022<br>\$       | 2021<br>\$      |
|---|------------------|-----------------|
| Balance – Beginning of year                         | 842,026          | 564,659         |
| Amounts received:                                   |                  |                 |
| Ministry of Community and Social Services           | 119,747          | 348,018         |
| Lutherwood Foundation                               | 36,818           | -               |
| Ministry of Labour, Training and Skills Development | 9,617            | -               |
| Immigration, Refugees and Citizenship               | 1,447            | -               |
| Infrastructure Canada                               | 68,490           | -               |
| Amounts amortized to revenue                        | <u>(127,997)</u> | <u>(70,651)</u> |
| Balance – End of year                               | <u>950,148</u>   | <u>842,026</u>  |

### 7 Government remittances

As at March 31, 2022, the Organization has outstanding government remittances payable including amounts for federal and provincial sales tax, payroll taxes, health taxes and workers' safety insurance premiums of \$192,831 (2021 – \$232,109). None of these remittances are in arrears.

# Lutherwood

## Notes to Financial Statements

March 31, 2022

---

### 8 Commitments

The following is a schedule of future minimum lease payments for facility rentals and computer equipment:

|            | \$               |
|------------|------------------|
| 2023       | 2,379,786        |
| 2024       | 41,388           |
| 2025       | 12,807           |
| 2026       | 12,807           |
| 2027       | 11,520           |
| Thereafter | 2,485            |
|            | <u>2,460,793</u> |

### 9 Related party transactions

Included in accounts receivable is \$192,344 (2021 – \$189,495) owing from the Foundation. Included in accounts payable is \$125,517 (2021 – \$19) owing to the Foundation. The Foundation uses the services of the Organization to provide premiere housing services to seniors. The cost of these services amounted to \$889,318 (2021 – \$764,785). In addition, the Foundation charged premise rent of \$8,235 (2021 – \$8,041) to the Organization. The Organization received grants of \$2,081,510 (2021 – \$2,013,242) from the Foundation.

Loan receivable with Lutherwood Child and Family Foundation:

|   | 2022<br>\$       | 2021<br>\$       |
|---|------------------|------------------|
| Unsecured loan receivable from the Foundation due December 1, 2059, interest calculated at 4%, monthly payments of \$6,336 including principal and interest | 1,479,763        | 1,496,241        |
| Less: Current principal payments  | 17,150           | 16,478           |
|   | <u>1,462,613</u> | <u>1,479,763</u> |

### 10 Economic dependence

The Organization relies on funding from provincial and federal ministries to operate a significant number of its programs. Consequently, the Organization's ability to continue operating these programs is subject to variability inherent in the Ministry and municipal funding agencies.

### 11 Financial instruments

#### Credit risk

The Organization is exposed to credit risk from its cash and cash equivalents, short-term investments and accounts receivable. Management considers its exposure to credit risk attributable to cash and cash equivalents

# **Lutherwood**

## **Notes to Financial Statements**

**March 31, 2022**

---

and short-term investments to be low as they are held in major financial institutions. Accounts receivable bear low risk as they are amounts from government agencies.

### **Interest rate risk**

Certain credit facilities bear interest at variable rates. Consequently, the Organization is exposed to interest rate risk associated with these liabilities.

## **12 Credit facilities**

The Organization has established an operating line of credit of up to \$1,000,000 bearing interest at prime due on demand. This facility is secured by the following:

- i) all of the Organization's present personal property and all personal property acquired in the future; and
- ii) a debenture security for \$2,500,000 conveying a first fixed charge over the property at 285 Benjamin Road, Waterloo, plus an acknowledged assignment of fire and other perils insurance, with loss payable to the lender.

As at March 31, 2022, \$nil (2021 – \$nil) of this credit facility had been utilized.