



SPECIAL EVENT PROPOSAL

Thank you for choosing to support Starling!

We'd like to know a little bit more about you and your fundraiser.

Please fill out as much information as you can.

Date Submitted: _____ Please submit application at least 30 days in advance of your event for approval.

Contact Information:

Name of company/group organising the event: _____

What is your connection with Starling?: _____

Contact person: _____ Title: _____

Mailing Address: _____

City: _____ Postal Code: _____

Tel.: _____ Tel. (Alt): _____

E-mail: _____ Website: _____

Event Information:

Event Date: _____ Start Time: _____ End Time: _____

Venue: _____

Name of Proposed Event: _____

Please provide a brief description of your event or product idea and outline how funds will be raised (for example, ticket sales, auction, product sales, pledges).

Is this the first year of the event? Yes No Past beneficiary, if applicable: _____

Estimated number of participants or attendees: _____

Will any portion of the proceeds be going to any other organizations, charitable or other organization? Yes No Who? _____

Estimated event revenue: _____



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What support do you require from the Starling Foundation:

- Starling Table Display
- Brochures
- Banners
- Donation Forms & Envelopes
- Starling Presentation
- Volunteers
- Speakers
- Use of logo
- Tax Receipt(s)*

*Event organizers must collect donors' full names, mailing addresses, and email addresses for tax receipts, which are issued at the discretion of the Lutherwood Child and Family Foundation per CRA guidelines. Receipts require approval from the Starling Foundation before the event.

Will your event be promoted:

- Privately (internally)
- Publicly
- Both

How will you promote your event?

- Posters/Flyers
- Social Media
- Radio/TV
- Website
- Other_____

Please tell us any additional information or ask any questions of us that you might have.

Agreement:

I, _____, agree to the following:

Event Representation: The information provided in this form is the best representation of the event I/we plan to organize on behalf of The Starling Child and Family Foundation.

Permit Responsibility: It is the responsibility of the event organizers to obtain any necessary permits required for the event.

Signature_____

Date_____

Starling Child and Family Foundation truly appreciates your charity efforts
and wishes your organization every success in this venture!